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| **Lockout/Tagout Program Audit Report** | | | |
|  |  | **OK** | **Improvement Needed** |
| 1. | The written program is developed and accessible. |  |  |
| 2. | Awareness-level training is provided to affected employees. |  |  |
| 3. | Full lockout/tagout training with lockout procedures for specific machinery and equipment is provided to authorized employees. |  |  |
| 4. | Skills evaluations are done as part of training. |  |  |
| 5. | Lockout/tagout supplies are readily available and good quality. |  |  |
| 6. | Locks are individually keyed. |  |  |
| 7. | Tags are readable and understandable, identify who is performing lockout, and contain instructions not to operate or energize equipment. |  |  |
| 8. | Lockout/tagout is performed for de-jamming activities. |  |  |
| 9. | Lockout/tagout is effective in that no employee can reach in or come into contact with areas where injury could occur. |  |  |
| 10. | The program addresses all applicable stored energies. |  |  |
| 11. | Specific lockout/tagout procedures are developed for each piece of machinery and posted on each piece of machinery. |  |  |
| 12. | Lockout/tagout procedures are included for vehicles and mobile equipment. |  |  |
| 13. | Front-line supervisory staff observe employee behavior and enforce the lockout/tagout procedures. |  |  |
| 14. | Audits take place annually or more frequently. |  |  |

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| **Date** |  | **Audit by** |  |
| **Corrective Actions Needed** | | | |
| **Actions and Responsible Persons** | | | |
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